

Wagner Area Farmers Market Application 2018

Market Location: Wagner Park in Wagner, SD

DATE: _____

PLEASE PRINT OR TYPE

Business Name _____ Owner's Name(s) _____
(18 yr's. and older)

Address _____
(Street) (City) (State) (Zip)

Telephone _____ Cell _____ Email _____

REQUIRED ATTACHMENTS:

1. **Product & Business Liability Certificate of Insurance** (if you carry it)
2. **Attach a copy of your South Dakota Sales Tax License or complete Special Event Tax Form (Attached)**

- 1) Get a permanent sales tax license. This option is best if you are buying items such as packaging or items to be resold. That way you would not be paying sales tax on these 'ingredient type items'. To fill out a sales/use tax license application online go to: <http://www.state.sd.us/drr2/businessstax/st/salestax.htm>. For more details call the S.D. Department of Revenue Office in Yankton (605-668-2939) and speak with Chris Johnson.

Give us your S.D. Sales Tax License Number: _____

OR Complete the attached **Special Event Tax** form for Wagner Farmers' Market

A 6.5% Sales tax (4.5% to the state and 2% to Wagner) must be collected on all sales made at the Wagner Area Farmer's Market. Be prepared for one large Sales Tax payment at season's end:

- a) Record each sale and charge 6.5 % sales tax, every Market day, and
- b) Total your income daily. (Maintain *all* records throughout the season, then pay taxes at the end)

3. **Copies of all licenses & permits you are required to have to sell your product**
4. **The appropriate fee for the amount of stall space you need (\$5.30 per booth).**

Please review a copy of the WAFM BYLAWS
(WAFM guidelines available at City Office)
List the products you intend to sell here:

List qualified people who are allowed to manage your stall in your absence. These individuals must be knowledgeable about the products you sell and about the production methods you use to produce your products.

Number of 12'x18' Stalls needed _____ **X \$5.30 / Season =** _____

The undersigned acknowledges receipt of the Wagner Area Farmers Market (WAFM) Purpose and Rules along which includes Membership Duties and Privileges. The undersigned agrees to comply with these Rules, Membership Duties and Privileges. Noncompliance with these rules and privileges will result in revocation of the privilege to participate in the Market. The undersigned further certifies that he/she agrees to indemnify and hold harmless the City of Wagner, members of the WAFM Board of Directors, building/land owners and tenants from all damages, liabilities, costs and expenditures, including all legal fees, which may occur by reason of use of the designated site for the WAFM.

Signature _____

Date _____